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**TO: All Taxi Drivers**

**FROM: Ground Transportation Department**

**DATE: September 11, 2017**

**SUBJECT: 2017-2018 Taxi Decal Process**

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The Ground Transportation Department (GTD) at the New Orleans International Airport will begin the 2017-2018 decaling process on September 19, 2017 continuing through December 14, 2017. The days to purchase a new decal are Tuesday - Thursday from 9am-12pm and 2pm-4pm.

All drivers must have their vehicle available at the time of purchasing a new decal (**second drivers must also be present with the first driver in order to purchase a new decal**) and must stage in Lot C, before being called to the Ground Transportation Department office. The applications are located online at [www.flymsy.com](http://www.flymsy.com); the applications are listed at the bottom of the Taxi Decal page. The applications will also be available on Lot C. **It is mandatory to bring your own copies of all listed documents stated on the application or, you will have to return at a later time.**

Cost for the 2017-2018 Taxi Decal is **\$200** payable by money order or cashier's check payable to New Orleans Aviation Board.

The Ground Transportation Department will process the taxis by Parish as follows:

- St. Charles & Jefferson Parish – September 19, 2017 thru September 28, 2017
- Kenner Parish – October 3, 2017 thru October 12, 2017
- Orleans Parish - October 17, 2017 thru December 7, 2017

The 2016-2017 decals will expire on December 7, 2017.

A maximum of 50 decals per day will be processed.

Change of Equipment services will be scheduled on a case by case basis. Additional documentation maybe required to verify the circumstance. Please contact the GTD @ 504-303-7590 to schedule an appointment during the decaling period.

**Note:** NOAB Offices are closed on November 23 & November 24, 2017

**All STA's & missed deadlines will be scheduled by appointment only.**