

# AGENDA

## Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at  
**Louis Armstrong New Orleans International Airport**  
**Nolan A. Marshall, Sr. New Orleans Aviation Board Room**  
**Thursday, January 19, 2017**  
**1:00 P.M.**

Meeting Called to Order at 1:17 P.M.

- A. Call of Roll  
Present: Cheryl Teamer, Roger Ogden, Todd Francis, Ti Martin, Michael Smith, Gary Smith  
Absent: Doug Thornton, Lea Polk Montgomery, Jim Hudson
- B. Approval of Minutes of Prior Meeting  
  
**November 17, 2016 Regular Minutes**  
Approved  
**December 1, 2016 Special Meeting Minutes**  
Approved
- C. Reports by the Director of Aviation (Information Only)
  - Item 1 **Aviation Activity Report**  
**Walter Krygowski, Deputy Director and Chief Operations Officer**
  - Item 2 **North Terminal Project**  
**Chris Spann, Parsons Brinckerhoff**  
**Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV**  
**Philistine Ferrand, LANOIA DBE Liaison Officer**
  - Item 3 **Financial Activity Report**  
**Carmen Robinson, Acting Chief Financial Officer**
- D. Public Comment (If any)
- E. Review and Approval of “Consent” Agenda
  - Item 4 ~~**2017 Series Bond Authorization Resolution**~~
  - Item 5 **Cooperative Endeavor Agreement between Jazz Casino Company, LLC dba Harrah’s New Orleans, Housing Authority of New Orleans (HANO), New Orleans Aviation Board (NOAB), New Orleans Regional Transit Authority (RTA), Orleans Levee District (OLD) and Sewerage & Water Board of New Orleans (S&WBNO) regarding the SLDBE program**

- Item 6 **Ratification of the 2017 Long Term Parking Garage Budget**
- Item 7 **Memorandum of Understanding with the Transportation Security Administration for Participation in the TSA Aviation Rap Back Program**
- Item 8 **LOA #3 – Financial Advisory Services** Extension of Time  
**North Terminal Program**  
 Frasca & Associates, LLC
- Item 9 **LOA #5R - Financial Feasibility Services** Extension of Time  
**North Terminal Program**  
 Unison Consulting, Inc.
- Item 10 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**  
**Professional Service Agreements**
- |  |           |
|--|-----------|
| <b>A. Financial Advisory Services</b>            | \$500,000 |
| Frasca & Associates                              |           |
| <b>B. Insurance Brokerage Services</b>           | \$137,000 |
| McGriff, Seibels & Williams of Louisiana, Inc.   |           |
| <b>C. Municipal Investment Advisory Services</b> | \$226,500 |
| PFM Asset Management, L.L.C.                     |           |
- Permits**
- |                                       |         |
|---------------------------------------|---------|
| <b>D. Commercial Support Activity</b> | Revenue |
| Menzie's Aviation (USA), Inc.         |         |
- Maintenance**
- |                                   |           |
|-----------------------------------|-----------|
| <b>E. Jet Bridge Maintenance</b>  | \$130,000 |
| Oxford Airport Technical Services |           |
- Item 11 **Permission to Advertise as Follows:**  
**Leases**
1. **Portion of West Apron (33,600 sq ft) for Business and Commercial Aircraft Storage**
  2. **Land in Lafon Airpark Business Area (51,000 sq ft) for vehicle parking**
  3. **Maintenance Building (4,634 sq ft) at 163 Fire House Road, Kenner, LA**

**All Consent Agenda Items Approved**

- F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 12 **Director’s Travel Request**  
**Approved**

- |         |  |                 |
|---------|--|-----------------|
| Item 13 | <b>Executive Search Firm<br/>Contract Award</b><br>ADK Consulting & Executive Search<br>Atlantic Beach, Florida<br>Approved  | \$85,000<br>NTE |
| Item 14 | <b>Lease Agreement for Fuel System and Expansion to New Orleans Fuel Facilities, LLC</b><br>Approved   |                 |
| Item 15 | <b>Design, Construction and Operations of Food and Beverage Package – North Terminal Program – Contract Award</b><br>Chase North LLC – JV Partnership with<br>Delaware North Companies Travel Hospitality Services, Inc.<br>Buffalo, NY<br>Chase Catering and Concessions, LLC<br>New Orleans, LA<br>HOST CEI KSL MSY, LLC – JV Partnership with<br>Host International (HMS Host)<br>Bethesda, MD<br>Coaxum Enterprises, Inc.<br>New Orleans, LA<br>Kalediscope Strategies, LLC<br>Baton Rouge, LA<br>Approved |                 |
| Item 16 | <b>Amendment to Master Concession Agreements</b><br><b>A. Food &amp; Beverage Concession Agreement</b><br><b>Add Vino Volo Concept</b><br>Armstrong Airport Concessions<br>New Orleans, LA<br>Approved<br><b>B. News, Gift &amp; Specialty Retail Concession Agreement</b><br><b>Update Concept Pop Up Kiosk</b><br>New Orleans Air Ventures<br>New Orleans, LA<br>Approved  |                 |

Operations & DBE Committee:

- |         |   |           |
|---------|---|-----------|
| Item 17 | <b>Reject All Bids for Plant Care Maintenance and Re-advertise</b><br>Approved  |           |
| Item 18 | <b>Contract Awards</b><br><b>A. Jet Bridge Maintenance</b><br>Oxford Airport Technical Services<br>Elmont, NY<br>Approved | \$479,326 |

**B. 45' Articulating Boom Lift** \$47,303  
Sunbelt Rentals, Inc.  
Fort Mill, SC  
**Approved**

Construction Committee:

Item 19 **North Terminal Project - Program Management** \$10,000,000  
**Allocation of Funds** NTE  
**LOA #7 – Program/Construction Management Services** \$9,813,092  
**North Terminal Program through December 31, 2017** LSTNE  
Parsons Brinckerhoff, Inc.  
New York, New York  
**Approved**

Item 20 **North Terminal Project** \$3,333,633  
**Change Order No. #2** & 0 Calendar  
Hunt Gibbs Boh Metro, Joint Venture Days  
New Orleans, Louisiana  
**Approved**

G. Schedule for Next Meetings

**February 16, 2017; 1:00 p.m. – Regular Meeting**

H. Adjournment – **Meeting Adjourned at 2:45 P.M.**