

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Monday, January 22, 2018
1:00 P.M.

Meeting Called to Order at 1:11 P.M.

A. Call of Roll

Present: Cheryl Teamer; Doug Thornton; Ruth Kullman; Todd Francis; Ti Martin; Gary Smith
Absent: Roger Ogden; Michael Smith

B. Approval of Minutes of Prior Meeting

November 16, 2017 Regular Meeting Minutes
Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

Item 2 **Aviation Activity Report**
Walter Krygowski, Deputy Director - Operations & Maintenance

Item 3 **Financial Activity Report**
Henrietta Brown, Deputy Director – Business & Financial Management

Item 4 **North Terminal Project**
Chris Spann, Burns & McDonnell Engineering Company, Inc.
Kurt Nicholas, WSP USA
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Philistine Ferrand, LANOIA DBE Liaison Officer
~~**Rachelle Defillo, City of New Orleans**~~

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

Item 5 **Resolution Authorizing the Execution of the Whitney Bank Funds Transfer Services Agreement**

Item 6	LOA #4 - Environmental Services Reynolds, Smith & Hills, Inc. Jacksonville, Florida	Time Extension
Item 7	LOA #5R Amendment 3 - Financial Feasibility Services Unison Consulting, Inc. Chicago, Illinois	Time Extension & \$142,478.21 LSNTE
Item 8	Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:	
	<u>Contracts</u>	
	A. Software Licensing and System Support Kronos	\$6,527.20
	B. Airfield Painting & Rubber Removal Services Hi-Lite Airfield Services, LLC	\$250,000
	C. AVCOM Maintenance Services Johnson Controls, Inc.	\$170,000
	D. Jet Bridge & Bag Belt Maintenance Oxford Electronics, Incorporated	\$479,326
	E. Federal Project Auditing Services Kushner LaGraize, LLC	Term Extension
	<u>Leases</u>	
	F. Lease of Space - Terminal/Office	Revenue
	1. Transportation Security Administration (TSA)	
	2. G.A.T. – Airline Ground Support, Inc. - Amendment	

All Consent Agenda Items Approved

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 9	Director’s Credit Card Report Approved	
Item 10	Director’s Travel Request Approved	
Item 11	Commercial Support Activity Permit 1. Menzies Aviation (USA), Inc. 2. Airport Bridge Company 3. National Aviation Service Approved	Revenue

- Item 12 **Commercial Support Activity – License Agreement**
Aeronautical Radio Inc. (ARINC)
Kenner, Louisiana
Approved

- Item 13 **Approval of Professional Services Agreement** \$15,000
Michael Manjarris LSNTE
New Orleans, Louisiana
Approved

- Item 14 **Interdepartmental Agreement Between NOAB and City of New Orleans
Regarding North Terminal Program Contributions**
Approved

Operations & DBE Committee:

- Item 15 **Cooperative Endeavor Agreement – Therapy Canine Program**
Visiting Pets Program
Approved

- Item 16 **Display of the WrestleMania “Game Look”**
Host Committee & Greater New Orleans Sports Foundation
Approved

- Item 17 **Distributed Antenna System and Wi-Fi Network for North Terminal
Contract Award**
Boingo Wireless
Los Angeles, California
Deferred

Construction Committee:

- Item 18 **North Terminal Project** \$1,656,215 &
Change Order #8 0 Calendar Days
Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana
Approved

G. Schedule for Next Meetings

February 15, 2018; 1:00 p.m. – Regular Meeting

H. Adjournment

Meeting Adjourned at 2:21 P.M.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, March 15, 2018
1:00 P.M.

Meeting Called to Order at 1:20 P.M.

- A. Call of Roll
Present: Cheryl Teamer; Roger Ogden; Ruth Kullman; Todd Francis; Ti Martin; Gary Smith.
Absent: Doug Thornton; Michael Smith.
- B. Approval of Minutes of Prior Meeting

January 22, 2018 Regular Meeting Minutes
Approved
- C. Reports by the Director of Aviation (Information Only)
 - Item 1 **Director of Aviation**
Cade London – enmassie Media
Miranda White – Octagon Media
Kevin Dolliole, Director of Aviation on behalf of Monica Del Rio
 - Item 2 **Aviation Activity Report**
Walter Krygowski, Deputy Director and Chief Operations Officer
 - Item 3 **Financial Activity Report**
~~**Henrietta Brown, Chief Financial Officer**~~
Carmen Robinson, Chief Accountant
 - Item 4 **North Terminal Project**
Chris Spann, Burns & McDonnell Engineering Company, Inc.
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Philistine Ferrand, LANOIA DBE Liaison Officer
Rachelle Defillo, City of New Orleans
- D. Public Comment (If any)
- E. Review and Approval of “Consent” Agenda

Item 5	Resolution Authorizing Right-of-Way Agreements to Entergy Louisiana, LLC of the New FAA Remote Unit Sites	
Item 6	Approval of Fifth Amendment Airline-Airport Use and Lease Agreement	
Item 7	Resolution Combining the Phase I PFC South Garage and the Phase II PFC East Garage on the North Side of the Airport into a Consolidated PFC Garage Facility to be Designated a Special Facility Under the General Revenue Bond Trust Indenture; Providing that the Consolidated PFC Garage Facility will be Leased to the Parking Facility Corporation Pursuant to a Consolidated PFC Ground Lease to be Designated a Special Facility Lease Under the General Revenue Bond Trust Indenture; Providing Approval and Authorization for the Issuance of Not to Exceed One Hundred Thirty Five Million Dollars (\$135,000,000) Special Facility Revenue Bonds (Consolidated PFC Garage Facility) Series 2018 to be Designated Special Facility Revenue Bonds Under the General Revenue Bond Trust Indenture; and Providing for Other Matters in Connection Therewith.	
Item 8	Resolution for Exercise of One Year Option Periods for North Terminal Project Professional Services Agreements	
Item 9	Resolution Providing for Continuation of the Construction Fraud Unit by the New Orleans Office of Inspector General Until Completion of the North Terminal Program	
Item 10	LOA #13 – DAS/Wi-Fi Network Technical Support Services WSP USA, Inc.	\$13,400 LSNTE
Item 11	Approval of Professional Services Agreement Nancy E. Gaden	\$14,250 NTE
Item 12	ARFF Vehicle Rental Agreement Siddons-Martin Emergency Group, LLC	\$31,000 NTE
Item 13	Commercial Support Activity Permit 1. Air General, Inc. 2. Avflight Services Corporation 3. Baggage Airline Guest Services, Inc. 4. Worldwide Flight Support, Inc. 5. Worldwide Flight Support Services Express, Inc.	Revenue
Item 14	Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows: A. Financial Advisory Services Frasca & Associates B. Municipal Investment Advisory Services	\$500,000 NTE \$191,000 NTE

	PFM Asset Management, LLC	
C.	Shared Use Passenger Processing System	Time Only
	Amadeus Airport IT Americas, Inc.	
D.	Professional Consulting Services	\$1,386,300 NTE
	Burns & McDonnell Engineering Company, Inc.	
E.	Concession and Lease Agreements	Revenue
	1. Airport Shuttle, Inc.	
	2. Louisiana Tax Free Shopping Commission	
	3. Travelex	
	4. Voice of the Covenant World Outreach Center dba Jessie Duplantis Ministries	

All Consent Agenda Items Approved (Ms. Teamer recused from Item 14)

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 15 **Director’s Credit Card Report**
Approved
- Item 16 **Director’s Travel Request**
Approved
- Item 17 **Terminal Lease and Equipment Management Agreement**
New Orleans Airport Equipment, LLC
New Orleans, Louisiana
Approved

Operations & DBE Committee:

- Item 18 **Airport Website Redesign Services** \$100,000
Contract Award NTE
en masse*Media, LLC
New Orleans, Louisiana
Approved
- Item 19 **Public Relations Consulting Services** \$100,000
Contract Award NTE
Octagon Media
Baton Rouge, Louisiana
Approved

Item 20 ~~**Airport Janitorial Services** \$2,778,298~~
~~**Contract Award** NTE~~
~~UBM Enterprise, Inc.~~
~~—Dallas, Texas~~
 Item 20 Removed from the Agenda

Item 21 **Parking Rate Increase for Long Term Parking Garage and Short Term Parking Garage**
 Approved (Mr. Francis recused from this vote)

Item 22 **Distributed Antenna System and Wi-Fi Network for North Terminal Contract Award**
 Boingo Wireless
 Los Angeles, California
 Approved

Construction Committee:

Item 23 **Correction to Pavement Settlement Runway 11-29 Project Change Order #1** \$280,824.25
NTE
 Barriere Construction Co., LLC
 Metairie, Louisiana
 Approved

Item 24 **North Terminal Project – Design Services Allocation of Funds** \$330,000
LSNTE

LOA #33, Amendment 3 – On-Call Services \$80,000
LSNTE

LOA #38 – On-Call Services for Tenant Requests \$250,000
 Crescent City Aviation Team LSNTE
 New Orleans, Louisiana
 Approved

Item 25 **North Terminal Project Change Order #9** \$1,452,210 &
0 Calendar Days
 Hunt Gibbs Boh Metro, Joint Venture
 New Orleans, Louisiana
 Approved

G. Schedule for Next Meetings

April 19, 2018; 1:00 p.m. – Regular Meeting

H. Adjournment

Meeting Adjourned at 2:31 P.M.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, April 26, 2018
3:00 P.M.

Meeting Called to Order at 3:05 P.M.

- A. Call of Roll
Present: Cheryl Teamer; Roger Ogden; Todd Francis; Ti Martin; Gary Smith
Absent: Doug Thornton; Ruth Kullman; Michael Smith

- B. Approval of Minutes of Prior Meeting

March 15, 2018 Regular Meeting Minutes
Approved

- C. Public Comment (If any)

- D. Review and Approval of "Consent" Agenda

Item 1	Resolution – Louisiana Audit Compliance Questionnaire	
Item 2	Resolution Increasing the Not to Exceed Principal Amount of Special Facility Revenue Bonds (Consolidated PFC Garage Facility) Series 2018 to be Designated Special Facility Revenue Bonds Under the General Revenue Bond Trust Indenture form One Hundred Thirty-Five Million Dollars (\$135,000,000) to Two Hundred Ten Million Dollars (\$210,000,000); and Providing for Other Matters in Connection Therewith	
Item 3	LOA #2 – Program Management Advisory Services Burns & McDonnell Engineering Company, Inc.	\$1,461,800 LSNTE
Item 4	LOA #5 – Special Facility Parking Revenue Bonds	\$450,000 LSNTE
	LOA #6 – Refunding of Series 2009 CFC Revenue Bonds Frasca & Associates, LLC	\$370,000 LSNTE

Item 5	Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:	
	A. ABM Software Maintenance	\$51,600 NTE
	GCR and Associates, Inc.	
	B. Airport Sewer Lift Station Maintenance Services	\$103,000 NTE
	BLD Services, LLC	
	C. Financial Feasibility Services	\$1,050,000 NTE
	Unison Consulting, Inc.	
	D. Security & Taxi Starter Services	\$90,000 NTE
	Allied Universal Security Services	
	E. Federal Intergovernmental Affairs Services	\$72,000 NTE
	Squire Patton Boggs (US) LLP	
	F. Transportation Security Clearinghouse Service Agreement	\$50,000 NTE
	American Association of Airport Executives (AAAE)	

All Consent Agenda Items Approved.

E. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 6	Director’s Credit Card Report	
	Approved	
Item 7	Director’s Travel Request	
	Approved	
Item 8	Sponsorship of the 2018 AAAE CIP Finance Workshop	\$3,000 NTE
	Approved	
Item 9	Approval of Rate Structure for the Proposed Shake Shack Concept with HOST CEI KSL MSY, LLC; Provide Additional Premises to HOST CEI KSL MSY, LLC for the Operation of Smoothie King; Provide Additional Premises to Chase North, LLC for the sublease of premises to Café Du Monde	
	Approved	
Item 10	News, Gift & Specialty Retail Concession Agreement – Amendment Sublease Agreement	
	New Orleans Air Ventures II	
	New Orleans, Louisiana	
	Approved	

Operations & DBE Committee:

- Item 11 **Airport Janitorial Services – Contract Award**
Reject All Bids and Re-Solicit
Approved

Construction Committee:

- Item 12 **North Terminal Project – Airline Technical Representation Services**
Allocation of Funds \$200,000
LSNTE
LOA #11 – On-Call Services for Airline Requests \$200,000
J.A. Watts, Inc. LSNTE
Chicago, Illinois
Approved
- Item 13 **North Terminal Project – Design Services**
Allocation of Funds \$20,000
LSNTE
LOA #39 – Initial Services for Roundabout Sculpture \$20,000
Crescent City Aviation Team LSNTE
New Orleans, Louisiana
Approved
- Item 14 **North Terminal Project** \$705,175 &
Change Order #10 0 Calendar Days
Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana
Approved

F. Schedule for Next Meetings

May 17, 2018; 1:00 p.m. – Regular Meeting

G. Adjournment

Meeting Adjourned at 3:46 P.M.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, May 17, 2018
1:00 P.M.

Meeting Called to Order at 1:17 P.M.

- A. Call of Roll
 - Present: Cheryl Teamer; Doug Thornton; Roger Ogden; Todd Francis; Ti Martin; Ruth Kullman; Gary Smith
 - Absent: Michael Smith

- B. Approval of Minutes of Prior Meeting
 - April 26, 2018 Regular Meeting Minutes**
 - Approved

- C. Reports by the Director of Aviation (Information Only)
 - Item 1 **Director of Aviation**
Erin Burns, Director of Communications

 - Item 2 **Aviation Activity Report**
~~Walter Krygowski, Deputy Director—Operations and Maintenance~~
Kristina Bennett-Holmes, Deputy Director – Commercial Development

 - Item 3 **Financial Activity Report**
Henrietta Brown, Deputy Director – Finance & Business Management

 - Item 4 **North Terminal Project**
Chris Spann, Burns & McDonnell Engineering Company, Inc.
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
~~Philistine Ferrand, LANOIA DBE Liaison Officer~~
Judith Dangerfield, City of New Orleans
Rachelle Defillo, City of New Orleans

- D. Public Comment (If any)

- E. Review and Approval of “Consent” Agenda

- Item 5 **Resolution Authorizing the Settlement of AVCOM Property Damage Claims**
- Item 6 **Approval of an Electronic Legal Research Service Subscription Agreement with LexisNexis**
- Item 7 **Amendment to Lease Agreements (to Modify Effective Start Dates):**
 1. **Building #12** – Sure Logix LLC
 2. **West Terminal Office Space** – Flight Services & Systems, Inc.
- Item 8 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
- | | |
|---|----------------------|
| A. Consulting Services – Airport Master Planning | \$300,000 NTE |
| The Mumphrey Group, Inc. dba TMG Consulting | & Contract Extension |
| B. TSA K-9 Unit – Lease of Space | Revenue |
| Transportation Security Administration (TSA) | |
| C. Insurance Brokerage Services | \$137,000 NTE |
| McGriff, Seibels & Williams | |
| D. Parking Services Concession & Lease Agreement | Revenue |
| New South Parking | |

All Consent Agenda Items Approved.

- F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 9 **Director’s Credit Card Report**
 Approved

Operations & DBE Committee:

- Item 10 **Approval of Concession Permit**
 Alclear, LLC (Clear)
 New York, New York
 Approved

Construction Committee:

- | | | |
|---------|---|-----------------------------------|
| Item 11 | North Terminal Project – Airline Tenant Build-Out Change Order #11 | \$11,000,000 &
0 Calendar Days |
| | Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana | |
| | Approved | |

G. Schedule for Next Meetings

June 21, 2018; 1:00 p.m. – Regular Meeting

H. Adjournment

Meeting Adjourned at 1:50 P.M.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, June 21, 2018
1:00 P.M.

Meeting Called to Order at 1:20 P.M.

A. Call of Roll

Present: Cheryl Teamer; Doug Thornton; Roger Ogden; Todd Francis; Ti Martin; Gary Smith
Absent: Michael Smith; Ruth Kullman

B. Approval of Minutes of Prior Meeting

May 17, 2018 Regular Meeting Minutes
Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

Erin Burns, Director of Communications

Item 2 **Aviation Activity & Hurricane Preparedness Reports**

Walter Krygowski, Deputy Director – Operations and Maintenance

Item 3 **Financial Activity Report**

Henrietta Brown, Deputy Director – Finance & Business Management

Item 4 **North Terminal Project**

Chris Spann, Burns & McDonnell Engineering Company, Inc.

Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV

Judith Dangerfield, Metro-Source, LLC

~~Philistine Ferrand, LANOIA DBE Liaison Officer~~

Rachelle Defillo, City of New Orleans

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

- Item 5 **Resolution Providing Approval and Authorization for the Issuance of Not Exceeding \$100,000,000 New Orleans Aviation Board Gulf Opportunity Zone CFC Revenue and Refunding Bonds (Consolidated Rental Car Facility) Series 2018 in One or More Subseries; and Providing for Other Matters in Connection Therewith**
- Item 6 **Director’s Report for Expenditures Equipment and Capital Outlay Allowance**
- Item 7 **Ratification of the PFC Interim Authorization Permit**
- Item 8 **Amendments to Car Rental Companies’ Concession Agreements and Facilities and Ground Leases for the Consolidated Rental Car Facility and Service Centers**
- Item 9 **Amendment to Non-Signatory Airline Agreements**
- Item 10 **Reimbursement Agreements with Signatory and Non-Signatory Airlines**
- Item 11 **LOA #14 – Shared Tenant Services Technical Support WSP USA, Inc.** \$13,400 LSNTE
- Item 12 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
 - A. Shared Use Passenger Processing System** \$448,272 NTE
Air-Transport IT Services, Inc. ~~\$401,952 NTE~~
 - B. Janitorial Services** \$2,264,664.84 NTE
Metro Service Group
 - C. Fire Alarm and Protection Systems Maintenance** \$75,000 NTE
Simplex Grinnell, LP
 - D. Other Transaction Agreement Modification** Time Only
Transportation Security Administration
 - E. Commercial Support Activity Permit** Revenue
Gate Gourmet, Inc.

All Consent Agenda Items Approved.

- F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 13 **Director’s Credit Card Report**
Approved

Operations & DBE Committee:

- Item 14 **North Terminal Project – Shared Tenant Services
Contract Award**
Norstan Communications, Inc. d/b/a Black Box Network Services
Eden Prairie, Minnesota
Approved

Construction Committee:

- Item 15 **Utilities Piping, Repairs and Replacement – Reject All Bids**
Approved
- Item 16 **North Terminal CBP Reimbursable Agreement** \$737,547
U.S. Customs and Board Protection NTE
Washington, D.C
Approved
- Item 17 **Amendment to Memorandum of Understanding with the City of Kenner**
Approved
- Item 18 **North Terminal Project – Design Services** \$1,850,000
Allocation of Funds LSNTE
Approved
- LOA #33, Amendment 4 – On-Call Services** \$610,300.00
Crescent City Aviation Team LSNTE
New Orleans, Louisiana
Approved
- Item 19 **North Terminal Project** \$4,520,080 &
Change Order #12 0 Calendar Days
Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana
Approved
- Item 20 **North Terminal Project – Short Notice Modifications**
Change Order #13
Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana
Approved

G. Schedule for Next Meetings

July 19, 2018; 1:00 p.m. – Regular Meeting

H. Adjournment

Meeting Adjourned at 2:47 P.M.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, July 19, 2018
1:00 P.M.

Meeting Called to Order at 1:24 P.M.

A. Call of Roll

Present: Cheryl Teamer; Doug Thornton; Joseph Nicolosi, Jr.; Ti Martin; Ruth Kullman;
Gary Smith

Absent: Roger Ogden; Michael Smith; Todd Francis

B. Approval of Minutes of Prior Meeting

June 21, 2018 Regular Meeting Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

New Airport Terminal – Marketing & PR Campaign Update

Erin Burns, Director of Communications

New Airport Terminal – ORAT Update

Michelle Wilcut, Deputy Director – Customer Service

Item 2 **Aviation Activity Report**

Walter Krygowski, Deputy Director – Operations and Maintenance

Item 3 **Financial Activity Report**

Henrietta Brown, Deputy Director – Finance & Business Management

Item 4 **2017 Audit Report**

Brandy Smith, Postlethwaite & Netterville

Item 5 **North Terminal Project**

Chris Spann, Burns & McDonnell Engineering Company, Inc.

Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV

Judith Dangerfield, Metro-Source, LLC

~~Philistine Ferrand, LANOIA DBE Liaison Officer~~

Rachelle Defillo, City of New Orleans

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

- Item 6 **Resolution in Support of Southern Rail Commission’s Baton Rouge to New Orleans Intercity Rail Program**
- Item 7 **Non-Signatory Use & Lease Agreement Resolutions:**
 - 1. Silver Airways
 - 2. Sun Country Airlines
- Item 8 **Resolution to Grant Two Right-of-Ways to Entergy Louisiana for Underground and Overhead Distribution Lines to the New Fuel Tank Farm**
- Item 9 **Antenna Space License Agreement**
New Cingular Wireless PCS, LLC
- Item 10 **Approval of Professional Services Agreement** \$14,900 NTE
CheckTheQ, LLC
- Item 11 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**
 - A. Security and Curbside Facilitation Services** \$1,304,422.20 NTE
Universal Protection Service, LLC d/b/a Allied Universal Security Service
 - B. Customer Service Assessment & Training Services** \$745 NTE
Nancy E. Gaden
 - C. Federal Project Auditing Services** \$15,000 NTE
Kushner LaGraize, LLC
 - D. Banking and ATM Concession Lease Agreement** Revenue
Whitney Bank

All Consent Agenda Items Approved.

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 12 **Director’s Credit Card Report**
Approved
- Item 13 **Selection of Underwriters for CFC and PFC-Backed Bond Refinancing**
Approved
- Item 14 **A Resolution Authorizing the Parameter Sale and Issuance of Not Exceeding Two Hundred Ten Million Dollars (\$210,000,000) New Orleans Aviation Board Special Revenue Bonds; Providing the Details of and the Security for**

Such Special Facility Revenue Bonds; AND Providing for Other Matters In Connection Therewith (Including Approval of Bond Purchase Agreement with Raymond James & Associates, Inc. and Co-Underwriters)

Approved

Operations & DBE Committee:

Item 15 **Pest Control Services - Contract Award** \$51,540 NTE
Al's Pest Control Services
New Orleans, Louisiana

Approved

Item 16 **Terminal Window Washing and Roof Cleaning Contract Award**
Reject All Bids and Re-Advertise

Approved

Construction Committee:

Item 17 **North Terminal Project – Airline Technical Representation Services**
Allocation of Funds \$50,000 NTE

Approved

LOA #7 Amendment 2 - Airline Tenant Space Construction Documents
and Construction Management \$36,534 LSNTTE

J.A. Watts, Inc.
Chicago, Illinois

Approved

Item 18 **North Terminal Project** \$4,596,306 &
Change Order #14 0 Calendar Days
Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana

Approved

Item 19 **North Terminal Project – East Garage Site Removal** \$0 &
Change Order #15 0 Calendar Days

Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana

Approved

G. Schedule for Next Meetings

August 16, 2018; 1:00 p.m. – Regular Meeting

H. Adjournment – **Meeting Adjourned at 2:30 P.M.**

AGENDA

Special Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, September 6, 2018
1:00 P.M.

Meeting Called to Order at 1:09 P.M.

A. Call of Roll

Present: Cheryl Teamer; Doug Thornton; Joseph Nicolosi, Jr.; Ruth Kullman; Gary Smith

Absent: Roger Ogden; Michael Smith; Todd Francis; Ti Martin

B. Approval of Minutes of Prior Meeting

July 19, 2018 Regular Meeting Minutes

Approved

C. Public Comment (If any)

D. Review and Approval of "Consent" Agenda

Item 1 **Resolution Recognizing Walter Brooks, Executive Director of the
Regional Planning Commission of Greater New Orleans**

Item 2 **Modification to Air Service Incentive Program**

All Consent Agenda Items Approved.

E. Review and Approval of Regular Agenda/Items Removed from "Consent" Agenda

Finance Committee:

Item 3 **Director's Credit Card Report**

Approved

Item 4 **Other Transaction Agreement with DHS-TSA for Passenger and
Baggage Screening Operations**

Approved

Item 5 **Resolution Determining the Rate Requirement of the Series 2009-A (Non-AMT) Gulf Opportunity Zone CFC Revenue Bonds**
Approved

Item 6 **Resolution for Parameter Sale and Approval of (i) Preliminary Offering Statement; (ii) Execution of Bond Purchase Agreement; (iii) Execution of Trust Indenture; and (iv) Execution of Other Required Documents in Connection with the Refinancing of Customer Facility Charge Secured Bonds**
Approved

Operations & DBE Committee:

Item 7 **North Terminal Parking Facilities Contract Award**
New South Parking
New Orleans, Louisiana
Approved

Construction Committee:

Item 8 **North Terminal Project – Airline Technical Representation Services Allocation of Funds** \$50,000 NTE
Approved

LOA #7 Amendment 3 - Airline Tenant Space Construction Documents and Construction Management \$28,161 LSNTE
J.A. Watts, Inc.
Chicago, Illinois
Approved

Item 9 **North Terminal Project Change Order #16** \$4,541,672 &
Hunt Gibbs Boh Metro, Joint Venture 0 Calendar Days
New Orleans, Louisiana
Approved; Subject to Approval of Steering Committee Vote

F. Schedule for Next Meetings

September 20, 2018; 1:00 p.m. – Regular Meeting

G. Adjournment

Meeting Adjourned at 1:40 P.M.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, September 20, 2018
1:00 P.M.

Meeting Called to Order at 1:05 P.M.

A. Call of Roll

Present: Cheryl Teamer; Doug Thornton; Gary Smith; Roger Ogden; Joseph Nicolosi, Jr.;
Todd Francis

Absent: Michael Smith; Ruth Kullman; Ti Martin;

B. Approval of Minutes of Prior Meeting

September 6, 2018 Special Meeting Minutes

Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

New Airport Terminal – Marketing & PR Campaign Update

Erin Burns, Director of Communications

New Airport Terminal – ORAT Update

Michelle Wilcut, Deputy Director – Customer Service

Item 2 **Aviation Activity Report**

Walter Krygowski, Deputy Director – Operations and Maintenance

Item 3 **Financial Activity Report**

Henrietta Brown, Deputy Director – Finance & Business Management

Item 4 **North Terminal Project**

Chris Spann, Burns & McDonnell Engineering Company, Inc.

Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV

Philistine Ferrand, LANOIA DBE Liaison Officer

~~Rachelle Defillo, City of New Orleans~~

Jacqueline B. Brock, City of New Orleans

Program Cost & Schedule Update

Chris Spann, Burns & McDonnell Engineering Company, Inc.

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

Item 5 **Amendment to Airline Airport Use and Lease Agreement with the Signatory Airlines**

Item 6 **Amended and Restated Non-Signatory Airlines Lease Agreement**

Item 7 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**

A. Cooperative Endeavor Agreement – Law Enforcement Services

Jefferson Parish Sheriff’s Office \$4,200,000 NTE

B. Exterior Landscaping Annual Maintenance

Little Computer Solutions, Inc. \$170,201.24 NTE

C. Jet Bridge & Bag Belt Maintenance

Oxford Electronics, Incorporated \$448,847 NTE

D. Shared Ride Services

Airport Shuttle, Inc. Revenue

Item 7.1 Ratification of FAA Grant Agreement for New Terminal Program

All Consent Agenda Items Approved.

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

Item 8 **Off-Airport Parking Permits**

1. Park ‘N Fly, Inc. – Kenner, Louisiana

2. Ennis, Inc. d/b/a U.S. PARK – Kenner, Louisiana

3. NOLA Airport Parking, LLC – Kenner, Louisiana

4. **Kemper Dikeou Inc. d/b/a U.S. Park – Kenner, Louisiana**

Approved

Item 9 **Agreements with Josephine Cangelosi and Leblanc, LLC**

Approved

Item 10 **Approval for Disposition of Certain Noise-Acquired Properties**

Approved

Item 11 **Amendment to Master Food & Beverage Concession Agreement**

Armstrong Airport Concessions

Kenner, Louisiana

Approved

Item 12 **New Terminal Concessions – Airport Advertising Services
Contract Award**

In-Ter-Space Services, Inc., d/b/a Clear Channel Airports
Allentown, Pennsylvania

Approved

Operations & DBE Committee:

Construction Committee:

Item 13 **Modification to Authorization Amending Memorandum of Understanding
with the City of Kenner**

Approved

Mr. Nicolosi – Recused himself from vote

Item 14 **North Terminal Project – On-Call Master Planning
Contract Award**

\$500,000 LSNTTE

The Mumphrey Group (TMG) Consulting / Leigh Fisher Team
New Orleans, Louisiana

Approved

Item 15 **North Terminal Project – Design Services
Allocation of Funds**

\$1,000,000 LSNTTE

Approved

LOA #40– Design Services for MSY Administrative Offices \$155,000 LSNTTE

Approved

Crescent City Aviation Team
New Orleans, Louisiana

Item 16 **North Terminal Project
Change Order #17**

\$3,464,611 &
88 Calendar Days

Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana

Approved

G. Schedule for Next Meetings

October 18, 2018; 1:00 p.m. – Regular Meeting

H. Adjournment

Meeting Adjourned at 2:50 P.M.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, October 18, 2018
1:00 P.M.

Meeting Called to Order at 1:20P.M.

A. Call of Roll

Present: Doug Thornton; Gary Smith; Roger Ogden; Joseph Nicolosi, Jr.; Ruth Kullman
Absent: Cheryl Teamer; Michael Smith; Todd Francis; Ti Martin

B. Approval of Minutes of Prior Meeting

September 20, 2018 Regular Meeting Minutes
Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

New Airport Terminal – Marketing & PR Campaign Update
Erin Burns, Director of Communications
New Airport Terminal – ORAT Update
Michelle Wilcut, Deputy Director – Customer Service

Item 2 **Aviation Activity Report**

Walter Krygowski, Deputy Director – Operations & Maintenance

Item 3 **Financial Activity Report**

Henrietta Brown, Deputy Director – Finance & Business Management

Item 4 **North Terminal Project**

Chris Spann, Burns & McDonnell Engineering Company, Inc.
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Philistine Ferrand, LANOIA DBE Liaison Officer
~~**Jacqueline B. Brock, City of New Orleans**~~

D. Public Comment (If any)

E. Executive Session

Did not go into Executive Session

- Item 5 ***A Confidential Settlement Agreement in The City of New Orleans by and through the New Orleans Aviation Board vs. New South Parking, No.17-0184***

F. Actions on Matters from Executive Session (If any)

- Item 5 ***A Confidential Settlement Agreement in The City of New Orleans by and through the New Orleans Aviation Board vs. New South Parking, No.17-0184***
Motion Approving Settlement with New South Parking

G. Review and Approval of “Consent” Agenda

- Item 6 **Louisiana DOTD Resolution for Capital Project Applications**

- Item 7 **Ratification of TSA Modification to Other Transaction Agreement**

- Item 8 **Resolution Authorizing the Submission of the 2019 Operating Budget to the City of New Orleans**

- Item 9 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**

- A. Consulting Services – Airport Master Planning** Time Only
The Mumphrey Group, Inc. dba TMG Consulting
- B. Limousine Concession and Lease Agreement** Revenue
A Airport Limousine Service, LLC
- C. Fire Alarm and Protection Systems Maintenance** \$65,000 NTE
Simplex Grinnell, LP
- D. Airport On-Call Legal Services**
 - 1. Christovich & Kearney, LLP \$50,000
 - 2. Dwyer Cambre & Suffern, PLC \$240,000
 - 3. Foley & Judell, LLP \$25,000
 - 4. Jones Walker, LLP \$40,000
 - 5. LeBlanc Fantaci Villio, LLC \$25,000
 - 6. Roedel Parsons Koch Blache Balhoff & McCollister, PLC \$30,000
 - 7. Sher Garner Cahill Richter Klein & Hilbert, LLC \$125,000

Airport On-Call Legal Services - Approved at the NTE amount of \$350,000

All Consent Agenda Items Approved.

H. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 10 **Director’s Credit Card Report**
Approved

Item 11 **Sponsorship of Routes Americas 2019**
Approved

\$27,000 NTE

Operations & DBE Committee:

Construction Committee:

Item 12 **North Terminal Project**
Change Order #18
Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana
Approved

\$2,557,521 &
0 Calendar Days

I. Schedule for Next Meetings

November 15, 2018; 1:00 p.m. – Regular Meeting

J. Adjournment

Meeting Adjourned at 2:27 P.M.

AGENDA

Regular Meeting of the NEW ORLEANS AVIATION BOARD

To Be Held at
Louis Armstrong New Orleans International Airport
Nolan A. Marshall, Sr. New Orleans Aviation Board Room
Thursday, November 15, 2018
1:00 P.M.

Meeting Called to Order at 1:12 P.M.

A. Call of Roll

Present: Cheryl Teamer; Doug Thornton; Gary Smith; Roger Ogden; Joseph Nicolosi, Jr.;
Ruth Kullman;
Absent: Michael Smith; Ti Martin; Todd Francis

B. Approval of Minutes of Prior Meeting

October 18, 2018 Regular Meeting Minutes
Approved

C. Reports by the Director of Aviation (Information Only)

Item 1 **Director of Aviation**

New Airport Terminal – ORAT Update
Michelle Wilcut, Deputy Director – Customer Service
Comprehensive Land Use Action Plan Overview
Kristi Bennett-Holmes, Deputy Director – Commercial Development
Brian Carroll, Jones Lang LaSalle
Hugh Murphy, Jones Lang LaSalle

Item 2 **Aviation Activity Report**

Walter Krygowski, Deputy Director – Operations and Maintenance

Item 3 **Financial Activity Report**

Henrietta Brown, Deputy Director – Finance & Business Management
2019 Airport Budget Board Briefing
Kevin Dolliole, Director of Aviation
Henrietta Brown, Deputy Director – Finance & Business Management

Item 4 **North Terminal Project**

Chris Spann, Burns & McDonnell Engineering Company, Inc.
Charlie Prewitt, Hunt-Gibbs-Boh-Metro JV
Philistine Ferrand, LANOIA DBE Liaison Officer

Jacqueline B. Brock, City of New Orleans

D. Public Comment (If any)

E. Review and Approval of “Consent” Agenda

Item 5 **Resolution – 2019 Airline Rates & Charges**

Item 6 **Resolution – 2019 CONRAC Operating & Maintenance Budget**

Item 7 **Amendment to Alaska Airlines Non-Signatory Airline-Airport Use and Lease Agreement**

Item 8 **Airport Trade Organization – Continued Airport Membership Allocation of Funds**

Airports Council International – North America \$67,194
Alexandria, Virginia

American Association of Airport Executives \$34,500
Alexandria, Virginia

Item 9 **Allocation of Funds & Renewal of Contracts, Leases, Agreements and Permits as follows:**

A. Airport Fire Alarm Systems Annual Maintenance \$190,000 NTE

Pratt Landry Associates, Inc. dba Red Hawk Fire and Security

B. AVCOM Maintenance Services \$826,410 NTE

Johnson Controls, Inc.

C. Financial Consulting Services \$770,000 NTE

Unison Consulting, Inc.

D. Fire Alarm and Protection Systems Maintenance \$175,750 NTE

Simplex Grinnell LP

E. Janitorial Services \$754,889 NTE

Metro Service Group, Inc.

F. Flight Information Display System \$32,000 NTE

International Display Systems

G. Waste Removal and Disposal Services \$173,144.80 NTE

River Parish Disposal, L.L.C.

H. Maintenance Building Lease Agreement – Renewal Revenue

Flight Services and Systems, Inc.

I. Mutual Aid Agreement Tropical Weather Parking

City of Kenner

All Consent Agenda Items Approved.

F. Review and Approval of Regular Agenda/Items Removed from “Consent” Agenda

Finance Committee:

- Item 10 **Director's Credit Card Report**
Approved
- Item 11 **Director's Travel Request**
Approved
- Item 12 **Passenger Common Use Lounge Permit Award**
Airport Lounge Development & JCM Management, Joint Venture
Ponal, Texas
Approved
- Item 13 **Federal Project Auditor Services Contract Award** **\$200,000 NTE**
Kushner LaGraize, LLC
Metairie, Louisiana
Approved
- Item 14 **Memorandum of Understanding with Governor's Office of Homeland Security and Emergency Preparedness**
Approved
- Item 15 **2019 Comprehensive Insurance Program**
- **Pre-Paid Liability Claims Funds** **\$200,000 NTE**
 - **All Policy Premiums** **TOTAL: \$2,986,843 NTE**
 - **Airport Liability** **\$215,711**
Chubb
 - **Excess Liability** **\$38,685**
Chubb/Lloyds
 - **Public Officials/Practices** **\$118,722**
Chubb
 - **Property & Casualty** **\$2,200,000**
Great American
 - **Boiler & Machinery** **\$7,221**
Hartford
 - **Flood Insurance** **\$34,140**
Hartford
 - **Automobile Liability** **\$174,485**
Travelers
 - **Workers Compensation** **\$161,196**
LWCC
 - **Cyber Liability** **\$36,683**
Travelers

Approved

Item 16 **Design, Construction and Operations of Food and Beverage Package - North Terminal Program – Contract Amendments**

Chase North LLC – LLC Members:

Delaware North Companies Travel Hospitality Services, Inc.
Buffalo, New York
Chase Catering and Concessions, LLC
New Orleans, Louisiana

HOST CEI KSL MSY, LLC – LLC Members:

Host International (HMS Host)
Bethesda, Maryland
Coaxum Enterprises, Inc.
New Orleans, Louisiana
Kalediscope Strategies, LLC
Baton Rouge, Louisiana

Approved

Item 17 **Design, Construction and Operation of News, Gift and Specialty Retail Package – North Terminal – Contract Amendments**

Paradies-Lagardere @ MSY II, LLC – LLC Members:

The Paradies Shops LLC
Atlanta, Georgia
Coaxum Enterprises, Inc.
New Orleans, Louisiana
Stanton McKenna Venture, LLC
New Orleans, Louisiana

Pacific Gateway Concessions, LLC – LLC Members:

Pacific Gateway Concession, LLC
San Francisco, California
Harley London, LLC
New Orleans, Louisiana

Approved

Operations & DBE Committee:

Item 18 **Professional Services Agreement
Airport On-Call Staffing Services
Contract Award**

\$364,000 NTE

Topp Knotch Personnel, Inc.
Gretna, Louisiana

Approved

Construction Committee:

- | | | |
|---------|---|----------------------------------|
| Item 19 | North Terminal Project
Change Order #19
Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana
Approved | \$1,693,450 &
0 Calendar Days |
| Item 20 | North Terminal Project
Change Order #20 – New Orleans Airline Consortium, LLC
Tenant Space Build Out
Hunt Gibbs Boh Metro, Joint Venture
New Orleans, Louisiana
Approved | \$1,189,432 &
0 Calendar Days |

G. Schedule for Next Meetings

December 20, 2018; 1:00 p.m. – Regular Meeting

H. Adjournment

Meeting Adjourned at 2:55 P.M.